

January 29th 2013

From: Peter A. Novick Ph.D.

To: Dr. Emily Tai, Chair of the Academic Senate Steering Committee; Dr. Barbara Blake-Campbell, Secretary

Chair, Dr. Peter Novick, called the meeting to order at 4:00pm in MA200.

In attendance: Dr. Peter Novick, Prof. Ted Rosen, Prof. Susan Garcia

Absent: President's designee: Dean Paul Jean-Pierre; Committee on Committee

Liaison: Dr. Eugene Harris; Student Members: Dierdre Corrigan, Josephina Oluwanifise, Stephanie Bridgelall, Dr. Alicia Sinclair

- I. Approval of the agenda for January 29, 2013
 - a. The agenda was approved by voice vote.
- II. Approval of the minutes of December 12, 2012
 - a. The minutes were approved by voice vote.

III. Reports

- a. Old Business
 - i. Re: Tigerblast –Peter will contact Elyn Hartigan again in Jan/Feb 2013. There has been no update as to having the TigerBLAST emails sent to faculty in order to increase faculty awareness and attendance at student events. We will try and see if she can attend our next meeting or if we can set up a meeting at her convenience.
 - ii. Re: Online registry for student awards/achievements. Dr. Sinclair was absent and could not report on if she had contacted George Sherman. Prof. Rosen will determine if there is already a registry that we can have updated more frequently, or if there is a need to create a new one.

- iii. Re: New Student Members- Once we have a date and time for our monthly meetings, Dr. Novick will contact Dr. Tai and Ray Volel to see if there are any students available to attend our meetings as last semester no students that were signed up for the position were able to attend. We will also see if we will be able to recruit some of our own students or if they need to be part of student government.
- iv. Re: safe/quiet areas for students to study – Prof Garcia will contact the chair of the Library Committee to see if we can set up a meeting with their committee. As the Committee roster received in Fall 2012 does not have a listed chair, Prof. Garcia will contact Prof. Elizabeth DiGiorgio. We want to see if we can coordinate an online survey for QCC students to determine if the Library is currently available when students need it, or if hours should be extended on the weekends.

b. New Business

- i. Report of student activities: Ray was unfortunately absent due to a situation at the Student Union. We will receive his report next meeting.
- ii. In light of recent events in the country as well at QCC, members were concerned about the levels of security at QCC. Dr. Novick will email Dr. Joan Peterson on the Environment Committee to see if they are responsible for security changes and if there is anything we can do to help. Security should be provided in buildings as well as at Student Activity Events.
- iii. Discussion/Allocation of Committee Charges: Members of the committee would like to still hold an event encouraging the importance of academic competitions and teams. The date is to be determined; however, we would like to find a way to get a list of emails of new junior faculty.
- iv. Website: Dr. Novick has continually updated the committee's website with current minutes and agendas.

- v. Next meeting will be held on Wednesday February 27th 2013 at a time that is to be determined.

Meeting adjourned at 4:50pm

Respectfully,

Peter A. Novick, Ph.D.

Assistant Professor of Biology